

2022 YOUTH IN GOVERNMENT AND BUSINESS



2022 Youth In Government Brief Site Description

50th District Court- The students that attend this site should express some interest in law and our court system. They learn how our judicial system runs on a local level of government.

Oakland County Sheriff Department- This site gives you a brief overview of how our County Jail System operates, the sheriff (Michael Bouchard) speaks with the students, and express to them that everyone have choices, and you should strive to make the correct choice, to prevent from dealing with the court system.

Pontiac Board of Education- The students attend this site to see how our Schools are ran, they have opportunity to interact, and give their opinions on today's school issues. Also they have an opportunity to meet the Superintendent, and some Board Members.

General Motors-To give the students the opportunity to learn about productivity in shipping and receiving. Product Quality Control to speak with management team on education and career choices.

State Capital- To visit the State Representative for our district and tour the capital building, to be introduced on the state and house.

Oakland Technical Northeast Campus- Gives the Middle School students the opportunity to experience , culinary, business, health sciences and cosmetology. Geared to promote the programs offered to our students at no cost to them.

Oakland University- To promote higher education and to gain knowledge on career goal setting and career building. Also to give insight on private funding college and Universities.

City of Pontiac - To learn about government at the City level

Auch Construction- To learn the construction business and architectural industry.

Michigan Works- Learn about training courses and talent development, career and apprenticeship

Appreciation Banquet - To give our appreciation to the students, teachers, principals, and site locations for participating in the Youth In Government Program.

Previous sites we have attended we will add additional sites.

2021 Dates for Youth In Government

DATE	LOCATION	PHONE	CONTACT PERSON	PICK UP/DROP OFF
	OCC	248-232-4555 248-260-6286	Nicole Jennings	9:15 AM-12:30 PM
	Auch Construction	248-334-2000	Vince Deleonardis	10:00 AM-12:30 PM
	Oak-Tech Northeast	248-210-7524 248-451-2100	Justin Howard	11:00 AM-Bus 1:00 PM
	Oakland County Sheriff Department	248-858-0775 248-858-4998 248-858-1947	Amanda Ford	10:15 AM-12:30 PM Lunch at Welcome
	Lansing	517-373-0475	Jonathan /Angela	9:00 AM-12:00 PM Buses starts pickup at 7:45 AM Must be In Lansing by 9:00 AM
	AllState Insurance 3222 Auburn Road Auburn Hills	248-852-8888	Donna Cobb	10:00 AM-12:00 AM Over to Welcome for Presentation and lunch
	City of Pontiac	248-758-3000 248-	Patrice Waterman	9:15 AM -12:30 Over to Welcome for

				lunch
	50 th District Court	248-758-3882 758-3884	Judge Cynthia Walker	9:15 AM-12:30 PM Over to Welcome for lunch
	GM SPO		Jackie Deluco	9:15 -12:30 PM
	Oakland University	248-370-4681	Kate Genord	9:15 -12:30 PM cancelled
	Pontiac Board of Education	248-451-6868	Cynthia Wright Mike McGuinness	9:15 AM-1:00 PM
	Michigan Works	248-276-1777	Shanell Shelby	9:15 AM -12:00 PM
	Cranbrook	248-645-3204 248-645-7721	Julie 248-645-3210	9:15 AM-11:30 Lunch at Welcome 12
	Banquet	248-335-8740	Derinda Shaw	10:30 AM-1:30 PM

Memorandum

To: All Students

From: Youth In Government and Business Program

Re: Rules & Regulations for Program

I would like to go over a few rules and regulations for the Program please adhere to the rules set before us.

- 1. No profanity or foul language will be tolerated*
- 2. All students must respect themselves, peers and adults*
- 3. No Fighting*
- 4. No Bullying*
- 5. No cell phones or media devices*
- 6. Appropriate Dress for each site (GM location hard bottom shoes required)*
- 7. All students must clean up after themselves when having lunch either at the site location or Welcome*
- 8. All students must represent themselves in a business professional manner.*
- 9. When attending 50th District Court no cells in the Building No Exceptions!!*
- 10. All student must be fully prepared to ask questions at each site.*

11. Any students campaigning for Government Position at the Board of Education or City of Pontiac must be properly prepared for delivery.

Thank you in advance for your cooperation

We look to have a successful Youth In Government and Business Program!!

Information For School Board Meeting

School Board Meeting:

Objective: How to Prepare for a School Board Meeting

A. What is a School Board Meeting

A **board meeting** is an administrative meeting held by the board members of an organization. Most board meeting cover topics such as: establishing broad policies and objectives, ensuring the availability of adequate financial resources, approving annual budgets, etc.

They are presided over by the chairman/president of the board, and all members of the board are responsible for voting on the issues and decisions discussed during the meeting.

These meetings are often open to the public if the organization is publicly funded, and the organization is required to give notice in advance so citizens can attend.

The role of the Superintendent: The Superintendent shall be responsible for keeping the administrators of

the District up-to-date and to implement Board policies, goals, curricula, instructional organization, as well as develop programs that compliment the educational experience.

2. The Superintendent may reorganize the lines of authority and revise the administrative table of organization subject to Board review.

Duties of the Superintendent: See Section 2100 of the School District Administration Manuel.

B. View Mock School Board Meeting: <http://www.youtube.com/watch?v=J7YGdgl2RaA>

C. Vocabulary Terms

- i. Roll call
- ii. Discussion
- iii. Action
- iv. Item numbers
- v. Board items
- vi. Petitions and Delegations (Public)
- vii. Superintendant Report
- viii. Agenda

- ix. Business and Operations items
- x. Academic Achievement items

D. Who's Who at the Board

- a. Students will understand the roll of the parties who participate in board meetings
 - i. President of Board
 - ii. Trustees (Officers)
 - iii. Superintendent
 - iv. Superintendent's Secretary
 - v. Attorney (Legal) (General Council)
 - vi. Curriculum: Interim Assistant Superintendent Curriculum and Instruction
 - vii. Human Resources
 - viii. Finance Department
 - ix. Building Facilities
- b. Procedures
 - i. Robert's Rules of Order
 - ii. Go through agenda items
- c. Voting

Needs Assessment

- a) **Agenda for that particular day**
- b) **Agenda Item documents**
- c) **Resolutions**
- d) **Need to know if in fact you follow Robert's Rules of Order**
- e) **Pre Assessment Meeting to discuss concerns of the teachers and various school for all Youth and Government Events**
- f) **Post Evaluation Meeting**

2021 Youth In Government and Business Assignment Sheet

Site	PHS	PMS	IB-Tech	Total	Pick up /Drop off
Oakland County Sheriff Department	15	15	15	45	10:15 AM-12:00 PM Lunch at Welcome 12:00-12:30
Auch Construction	10	10	10	30	10:00 AM-12:30 PM
50 th District Court-	15	15	15	45	10:00 AM-12:30 PM Lunch at Welcome
All State Insurance	7	7	7	21	10:15 AM-11:00AM Lunch at Welcome 11:30-1:00 PM
General Motors -Joslyn SPO-	16	12	12	40	10:15 AM-12:30 PM Must be there by 10:00 Joslyn, Montcalm location parts plant
Oakland Technical NE	10	20 Walking Over At 9:00 AM	20 Middle schools only	50	9:30 AM-11:30 PM
Lansing	10 High School	10 Middle Schools	10 High School 10 Middle Schools	40	7:45 AM-12:00 PM We need to be in Lansing by 9:00 PM
Oakland University	15	15	15	45	10:15 AM-1:00 PM
McLaren Oakland	15	15	15	45	10:00 AM-1:00 PM
Pontiac Board of Education	20	20	20	60	10:00 AM-1:00 PM

City of Pontiac	20	20	20	60	9:30 AM -12:30 PM Lunch at Welcome
Shore Mortgage	15	10	10 high 10 Middle	45	
Michigan Works					
Banquet -Welcome Baptist	All Students				10:30 AM -1:30 PM

Please be advised of the time changes to accommodate for travel